

# *Portsmouth City Council*

A MEETING OF THE COUNCIL will be held at the Main Concert Hall & Council Chamber, The Guildhall on Tuesday, 19 May 2015 at **10.00 am** and all members of the council are hereby summoned to attend to consider and resolve upon the following business:-

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## *Agenda*

*Items 1 (Election of Lord Mayor) and 2 (Appointment of Deputy Lord Mayor) will take place in the **Main Concert Hall**.*

- 1 To elect the Lord Mayor for the ensuing Municipal Year.**
- 2 To appoint the Deputy Lord Mayor for the ensuing Municipal Year.**

*The Council will adjourn at approximately 11.30 am and deal with the remaining items, re-commencing in the **Council Chamber** no earlier than 2.30 pm.*
- 3 Members' Interests.**
- 4 To confirm the minutes of the meeting of the Council held on 17 March 2015. (Pages 1 - 20)**
- 5 To receive such communications as the Lord Mayor may desire to lay before the Council including apologies for absence.**
- 6 Deputations under Standing Order 24**
- 7 To note under the Local Government and Public Involvement in Health Act 2007 the current Leader of the City Council will remain in office until May 2016, unless**
  - a) they resign from the office;
  - b) they are removed from office by resolution of the Council
- 8 In accordance with the Local Government and Public Involvement in Health Act 2007, to receive details from the Leader of the Council regarding Cabinet members and portfolios for the ensuing Municipal Year.**

The Council will also receive details of the appointments from the Leader (as it is within their gift) for the Health and Wellbeing Board, applying the following criteria;

- Leader of the Council (or nominated representative)
- Portfolio holder responsible for Health & Social Care
- Portfolio holder responsible for Children’s Services
- Leader of the largest opposition group (or nominated representative)

A named standing deputy may also be appointed for each position.

## 9 Proportional Representation on Panels and Committees

Under the Local Government and Housing Act 1989, the City Council is required at each Annual Meeting to review the representation of different political groups, to determine the allocation of seats to different political groups for the forthcoming Municipal Year and to appoint Members in accordance with the decisions of the Council as to allocation and according to the wishes of the groups as to the identities of the Members to be appointed. The appointment of Members is dealt with separately under Item 10 below.

### Proposed allocation of Seats for 2015/16 (Table 1) will be circulated shortly

The representation of groups must be in accordance with the rules set out in the relevant legislation. Details of the proposed allocation of places on Panels and Committees will follow (set out below are the totals) -

Groups	1	2	3	4	5	6
	No of Cllrs	Total No of Cttee Seats	Licensing Committee	Planning Committee	Governance & Audit & Standards; Employment; Health Overview & Scrutiny Panel; and 4 Themed Scrutiny Panels	Scrutiny Management Panel
					(6 Members on Each)	
	42	76	15	10	42	9

Principle 2 within Section 15 of the Local Government and Housing Act 1989 requires the majority of seats on Committees and Panels to be allocated to the group having the majority of seats on the City Council.

A group is defined in the regulations as comprising two or more persons.

2015/16 municipal appointments will be presented at the meeting

RECOMMENDED (1) that the total number of seats on Committees and Panels be divided amongst the political groups and individual members as applicable in accordance with Table 1 above (details to follow);

(2) that any other bodies subject to the political proportionality rules be appointed in accordance with proportions shown in Table 1.

**10 To appoint Members to the following Committees and Panels for the 2015/16 Municipal Year :-**

Scrutiny Management Panel	- 9 members
Planning Committee	- 10 members
Licensing Committee	- 15 members
Governance & Audit & Standards Committee	- 6 members
Employment Committee	- 6 members
Health Overview & Scrutiny Panel	- 6 members
Economic Development, Culture & Leisure Scrutiny Panel	- 6 members
Education, Children & Young People Scrutiny Panel	- 6 members
Housing and Social Care Scrutiny Panel	- 6 members
Traffic, Environment & Community Safety Scrutiny Panel	- 6 members

**Note** - Whilst the Council agreed as part of the 2015/16 budget "to reduce the Council's Scrutiny arrangements and involvement to the statutory minimum" the Deputy Chief Executive has advised that the actual form of any such constitutional change will need firstly to be considered by the Governance & Audit & Standards Committee so that Members are aware of exactly what the revised arrangements might look like and have an opportunity to shape them going forward with a recommendation to a subsequent Full Council meeting.

Consequently the Council is required to constitute and make appointments to the existing themed scrutiny panels at the Annual Council meeting on the basis that their future is subject to review and determination by Full Council at a future meeting.

**11 To appoint Standing Deputies (three named Members for each Group on each Committee or Panel, five in respect of the Planning Committee).**

**12 To appoint the Chairs and Vice-Chairs of Committees and the Scrutiny Management and Scrutiny Panels for the 2015/16 Municipal Year.**

**13 Appointments**

To appoint representatives, **who must be elected members**, to the following outside bodies. These appointments are reserved to the City Council in accordance with Paragraph 1.3 of Part 2 of the Council Constitution.

- (1) To appoint 3 members in political proportionality to serve on the **Hampshire Fire & Rescue Authority** for the 2015/16 municipal year.

(In 2014/15 the appointees were Councillors Steve Hastings, Phil Smith and Luke Stubbs)

- (2) **Police and Crime Panel (PCP)**

To appoint 1 member to serve on the Police and Crime Panel

(Councillor Ken Ellcome was the Council's representative in 2014/15).

Note: Councils are asked to consider when appointing, whether a conflict of interest might occur for Leaders and Community Safety Portfolio holders, as they are likely to be in regular discussions with the Police and Crime Commissioner about local crime and disorder issues.

- (3) To appoint up to 4 members to serve on the **Local Government Association General Assembly** for the 2015/16 municipal year, who will be supported by the appropriate officers at the Annual Conference, **and to specify which of the elected members will hold the voting rights.**

Portsmouth City Council has up to 4 votes on the LGA, which are usually exercised by the party forming the City Council's political administration. Those having the right to vote should be identified.

In 2014/15 the representatives were Councillors Hannah Hockaday, Gerald Vernon-Jackson, Rob New and Donna Jones, who each exercised one vote.

- (4) To appoint 6 members to serve on the Langstone Harbour Board who must be an elected member and in accordance with the political balance regulations.

For 2014/15, the representatives were; Councillors S. Hastings, L. Mason, P. Smith, L. Stevens, L. Stubbs and M. Winnington.

Standing deputies may also be appointed.

#### **14 Other Appointments**

- 6 members to the Twinning Advisory Group - in 2014/15 it was chaired by the Resources Portfolio holder (L. Mason), with the Lord Mayor (S. Wylie) performing the deputy Chair role (the other 4 members in 2014/15 were Councillors Galloway, Godier, Gray and H. Mason).

#### **15 To receive and consider any urgent and important business in accordance with Standing Order No 26.**

#### **16 Review of Members' Code of Conduct and Committee Arrangements for Assessment, Investigation and Determination of Complaints (Pages 21 - 84)**

To receive and consider the below recommendations and attached report from Governance and Audit and Standards Committee, held on 17 April 2015.

**The Governance & Audit & Standards Committee recommends that full Council approves the adoption of the proposed changes to**

- (1) Appendix A, the Code of Conduct**

- (2) **Appendix B, the Complaint Form and**
- (3) **Appendix C, the Arrangements for Assessment, Investigation and Determination of Complaints, including the procedure for the initial filtering of complaints.**

**17 To approve the following dates for meetings of the Council during the 2015/16 Municipal Year as required under Standing Order 6 and 10(k), to commence at 2.00 pm unless otherwise indicated -**

These 2015/16 dates were provisionally agreed previously by the Council and are for ratification.

<b>14 July 2015</b>	<b>19 January 2016</b>
<b>13 October 2015</b>	<b>9 February 2016</b>
<b>10 November 2015</b>	<b>22 March 2016</b>
<b>8 December 2015</b>	<b>17 May 2016 (Annual)* (10.30 am)</b>

**Note:** (\*) The current understanding is that the local elections will be combined with the Police and Crime Commissioner elections on 5 May 2016.

To provisionally agree the following Council meeting dates for 2016/17

<b>19 July 2016</b>	<b>17 January 2017</b>
<b>11 October 2016</b>	<b>14 February 2017</b>
<b>15 November 2016</b>	<b>21 March 2017</b>
<b>13 December 2016</b>	<b>16 May 2017 (Annual) (10.30 am)</b>

David Williams  
Chief Executive

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Full Council meetings are digitally recorded, audio only.

Civic Offices  
Guildhall Square  
PORTSMOUTH  
11 May 2015

